

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of January 25, 2021

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Sharon Disney at 5:30 p.m., at the Oak Hill Memorial Park office. Present were Chairperson Sharon Disney, Trustees Tanis Brown, Steven Lochridge and Michael Ott. Trustee's Disney, Brown and Ott joined the meeting via Zoom. Trustee Disney, Brown and Ott are within North County Cemetery District (NCCD) boundaries. A quorum was present. Also present was NCCD CPA Kevin Brejnak, Board Secretary Crystal Pendergrass and General Manager Edward Serna.

Pursuant to the Executive Department State of California, Executive Order N-25-20, California Governor Newsom is providing Brown Act flexibility for Public Agencies due to the COVID-19 crisis. The meeting was accessible to the public via teleconference.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes

A motion was presented by Trustee Ott, seconded by Trustee Brown, to approve the minutes for the December 28, 2020 Meeting Minutes.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Ott, Lochridge, Disney and Brown.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

District Orders and Certificates

The Board approved all the certificates. District Orders/Warrants, and signed checks as needed.

Correspondence

NCCD did not receive any correspondence for the month of December.

Financial Report

The Board reviewed the Financial Report for the month of December 2020 during the January 25, 2021 meeting. There are positive trends for the Annual Budget Forecast. The District continues to be in the black for cemetery income and expenses.

Investment Report

The District Staff will continue to develop new Investment Standard Order Procedures (SOP) for the reconciliation of the investments. New investment custom reports will also be presented in future board meetings.

Continuing Business

The NCCD staff did not have any updates on the Pontem, Osiris and Land Conservancy projects.

New Business

The North County Cemetery District received the 2021 California Association of Public Cemeteries (CAPC) ballot for Directors Elections. After deliberation, the NCCD Board of Trustees submitted their votes.

A motion was presented by Trustee Brown, seconded by Trustee Lochridge, to submit their votes for the five(5) incumbents.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Ott, Disney, Lochridge and Brown.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

Managers' Report

The GM reported on this month's Activities. The monthly training is Bloodborne Pathogens.

The well in San Marcos us currently down for repair. The NCCD staff is currently working on repairing the well in a timely manner.

The meeting was never moved into "Closed" session.

The meeting adjourned at 6:42 p.m. The next Regular Board of Trustees Meeting is scheduled for February 22, 2021, and will begin at 5:30 P.M. It will be held at the District Office, 2640 Glenridge Road, Escondido, CA.

Edward Serna
General Manager