

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of October 21, 2019

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Tanis Brown at 5:30 p.m., at the Oak Hill Memorial Park office. Present were Chairperson Brown, Trustees Mike Ott, Sharon Disney, Steve Lochridge and Tom Knight. A quorum was present. Also present was General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

CSDA Coordinator Chris Palmer and local San Marcos resident's Richard Hyde and Synomyn Costales were present for the meeting.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

San Marcos resident Synomyn Costales addressed the Board during the Public input. Mrs. Costales wanted to inquire if "Green Burials" are allowed in North County Cemetery District. Mrs. Costales was informed that NCCD is a public Cemetery and its Govern by the Health and Safety Code of California and, "Green Burials" are not authorized according the H&SC. Mrs. Costales was informed that the only way to change the Health and Safety Code is through legislation. Mrs. Costales was informed that NCCD does not have the authority to change the H&SC.

CSDA Coordinator Chris Palmer presented the Board of Trustees with the Certificate of Transparency.

A motion was presented by Trustee Disney second by Trustee Lochridge, to approve the corrected minutes of the regular Board of Trustees meeting of September 16, 2019. The corrected minutes should read "3 Aye votes", not 5 Aye votes on page 1. The statement on Continuing Business in page 1 should read "The Board received and update on the Land Conservancy Project. No action was taken by the Board".

The motion passes with 5 Aye votes.

Ayes:	5	Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays:	0	
Abstained:	0	
Absent:	0	

The Board approved all of the certificates. District Orders/Warrants, and signed checks as needed.

The Board reviewed the correspondence as of September 17, 2019. NCCD was presented with the 2019 SDRMA President's Special Acknowledgment Award.

The Board reviewed the Financial Report for the month of September 2019. The District's revenues are slightly ahead of the straight line budget for the year as is common this early in the Fiscal Year. The expense spending is over budget due to the annual payment of insurance premiums, (workers compensation and liability).

The Board reviewed the District Investment Report for the month of September 2019. NCCD has no investments maturing in the month of September. No transactions were conducted for the month of September.

The Board of Trustees briefly discussed any potential future Investment movement to Stifel, Nicolaus & Company, Incorporated. No actions were taken by the Board; this was strictly an information only discussion.

Continuing Business

The Board received an update on the Osiris project. Osiris development team is preparing a final quote for all Osiris work to extract and prepare the data. Osiris will have a proposal in the near future.

The Board received an update on the Land Conservancy Project. The GM will contact Mike Jefferson from Blue Consulting in an attempt for Mike to update the Board. A request will be made to Blue Consulting (Mike Jefferson) to attend the next Board meeting on November 18, 2019 for a complete update. No action was taken by the Board.

A motion was presented by Trustee Knight, second by Trustee Ott, to push back the closed session after the Manager's Report.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays: 0
Abstained: 0
Absent: 0

New Business

The Board received an update on the San Marcos Remembrance Wall Project. The names will be engraved in the near future by Church Johnston. Local San Marcos resident Richard Hyde said, he will make a donation to NCCD up to \$1000 for the engraving of the names.

Regarding an invoice for \$32,778.46 from L.O. Lynch. Lynch made all the necessary repairs to the Oak Hill Cemetery well. A motion was presented by Trustee Ott, second by Trustee Brown to pay the invoice using Capital Outlay Funds. The motion passed with 5 aye votes.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays: 0
Abstained: 0
Absent: 0

A motion was presented by Chairperson Brown second by Trustee Disney to continue NCCD's annual Safety Dinner/Lunch 2019. The GM will begin to identify a location for the dinner or lunch.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays: 0
Abstained: 0
Absent: 0

A motion was presented by Vice-Chairperson Ott, second by Trustee Disney, to authorize the General Manager to receive a \$600 monthly car allowance. The General Manager will consider the dollar amount and have a response to the Board on the November 18, 2019 meeting. The GM will also draft a District Policy for the Board to adopt the monthly car allowance of \$600. A provision will be included in the Policy that no mileage will be claimed when travel is conducted within the San Diego County boundaries. Outside the San Diego County boundaries travel reimbursement will be authorized at the current travel rate.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays: 0
Abstained: 0
Absent: 0

The GM reported on this month's Activities. The monthly training is Proactive Safety Attitudes.

Future events on the calendar include; CAPC Annual Conference, February 20-22, 2020 in Oxnard; SDRMA Spring Education Day, March 24, 2020 in Sacramento; CSDA Special District Legislative Days, May 19-20, 2020 in Sacramento; CSDA General Manager Leadership Summit, June 28-30, 2020 in Lake Tahoe; CSDA Annual Conference, August 24-27, 2020 in Palm Desert; CAPC Education Area Meeting, October 9-10, 2020 in Sacramento.

The open session adjourn at 7:38 pm.

A motion was presented by Chairperson Brown, with a second by Trustee Ott, to move into "Closed Session" for anticipated litigation in compliance with Government Code 54954.5(c). The meeting moved into closed session at 7:55 pm.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays: 0
Abstained: 0
Absent: 0

The meeting moved back into "Open Session" at 8:13 pm.

No reportable action was taken by the Board on the Toedt family.

A motion was presented by Chairperson Brown, with a second by Trustee Knight, to pursue CemSites on small claims Court for the amount of \$5000. Trustee Knight and General Manager Edward Serna will gather all documents necessary.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Brown, Ott, Knight, Disney and Lochridge.
Nays: 0
Abstained: 0
Absent: 0

The meeting adjourned at 8:23 p.m. The next Regular Board of Trustees Meeting is scheduled for Monday, November 18, 2019, and will begin at 5:30 P.M. It will be held at the District Office, 2640 Glenridge Road, Escondido, CA.

Edward Serna
General Manager