

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of September 16, 2019

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Tom Knight at 5:35 p.m., at the Oak Hill Memorial Park office. Present were Chairperson Knight, Trustees Sharon Disney and Steve Lochridge. A quorum was present. Also present was General Manager Edward Serna. Trustees, Mike Ott and Tanis Brown were not present for the meeting.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Local San Marcos resident Richard Hyde was present for the meeting.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

A motion was presented by Trustee Disney second by Trustee Lochridge, to approve the minutes of the regular Board of Trustees meeting of August 19, 2019.

The motion passes with 3 Aye votes.

Ayes: 3 Trustees Knight, Disney and Lochridge.

Nays: 0

Abstained: 0

Absent: 0 Trustees Brown and Trustee Ott.

The Board approved all of the certificates. District Orders/Warrants, and signed checks as needed.

The Board reviewed the correspondence as of August 20, 2019. NCCD was presented with the 2019 Earl F. Sayre Excellence in Safety Award from SDRMA. NCCD was informed by CSDA that NCCD will be presented with the SDLF Transparency Certificate of Excellence. NCCD will receive the award by CSDA Field Coordinator Chris Palmer on the October 21, 2019 regular Board of Trustees meeting.

The Board reviewed the Financial Report for the month of August 2019. The District's revenues are slightly ahead of the straight line budget for the year as is common this early in the Fiscal Year. The expense spending is over budget due to the annual payment of insurance premiums, (workers compensation and liability).

The Board reviewed the District Investment Report for the month of August 2019. NCCD has no investments maturing in the month of August. No transactions were conducted for the month of August.

Continuing Business

The Board received an update on the Osiris project. Osiris is continuing on cataloging the data. Osiris will be setting up a meeting with the GM in the near future to discuss the time of completion for cataloging the data. No action was taken by the Board.

The Board received an update on the Land Conservancy Project. No action was taken by the Board.

The Board of Trustees did not move into “Closed Session”, as NCCD did not have new updates regarding the Toedt Family. No actions or votes taken.

The Board of Trustees did not move into “Closed Session”, as NCCD did not have new updates regarding CemSites. No actions or votes taken.

New Business

The Board received an update on the San Marcos Remembrance Wall Project. The stone has been installed by Davis Stone.

The Board received information regarding NCCD’s annual audit conducted by Dennis Cooper and Associates CPA.

The GM reported on this month’s Activities. The monthly training is Ergonomics.

Future events on the calendar include; Local CAPC area meeting September 19, 2019 at Orange County Cemetery District; CSDA Annual Conference September 25 through September 28 2019 in Anaheim; CAPC Education Seminar, October 11 & 12 in Ventura.

The meeting adjourned at 6:10 p.m. The next Regular Board of Trustees Meeting is scheduled for Monday, October 21, 2019, and will begin at 5:30 P.M. It will be held at the District Office, 2640 Glenridge Road, Escondido, CA.

Edward Serna
General Manager