

**NORTH COUNTY CEMETERY DISTRICT
POLICY MANUAL**

POLICY TITLE: Rules and Regulations

POLICY NUMBER: 3050

3050.1 Definitions: As used in these regulations the following terms shall have the following meanings:

3050.1.1 "Board" shall mean the Board of Trustees of the North County Cemetery District.

3050.1.2 "District" shall mean the North County Cemetery District.

3050.1.3 "General Manager" shall mean the General Manager of the North County Cemetery District.

3050.1.4 "Site Owner" shall mean one who has purchased interment rights.

3050.2 Care of Graves and Cemetery Grounds:

3050.2.1 The absolute control of the cemetery grounds in every particular is vested in the Board; site owners and others are entitled only to such privileges within the grounds as are provided by these rules and regulations. Subject to the control the following shall be the rules regulating the general care of the graves and cemetery grounds.

3050.2.1.1 Absolutely no alcohol, beer, wine, etc., may be consumed in the Cemetery. Violators may be subject to citation or arrest under Municipal Code Section 17-2 (b) at Oak Hill Memorial Park, or Municipal Code 10.32.040(a) at San Marcos Cemetery.

3050.2.1.2 The North County Cemetery District is a NO SMOKING Facility. Absolutely no smoking of any tobacco or vegetation product is allowed in any public areas of the District. Violators may be subject to citation or arrest under Municipal Code Section 22 A at Oak Hill Memorial Park or Municipal Code 8.80 at the San Marcos Cemetery.

3050.2.1.3 No person shall plant any tree, shrub, bush or flower on the cemetery grounds. Donations for trees are acceptable but trees will be selected and planted under the direction of the Board.

3050.2.1.4 Flowers (fresh cut or artificial) may be placed in the vases provided in the marker foundations, or if not available, in small (6 inches max. diameter) unbreakable containers placed at the head of the grave. Not more than two vases/containers shall be permitted on any one grave. Flower removal will take place on the 14th and 15th day of each month. If the days fall on a weekend or holiday, they will be removed the day after. Flowers placed at a gravesite after an interment will be removed and disposed of on the seventh day following the interment. Unauthorized containers will be removed and disposed of by District personnel.

3050.2.1.5 No persons shall place on any grave any items other than those authorized in the previous paragraph. Unauthorized items will be removed and disposed of by District personnel.

3050.2.1.6 No persons shall gather flowers nor disturb growing plants or trespass on any site of which he does not hold the Interment Right.

3050.2.1.7 All persons other than Interment Right holders shall confine themselves to the roads, paths and other public places provided for public use within the cemetery grounds.

3050.2.1.8 All children must be under the control of their adult companion.

3050.2.1.9 Except in the excavation for the completion of an interment, no person shall remove any earth or in any way damage the cemetery grounds or leave any grass, earth or rubbish of any kind thereon. Dead flowers and other rubbish must be placed in containers provided for that purpose.

3050.2.1.10 If any tree, shrub, plant or vine situated on any site shall by reason of root, branches, height, shade or otherwise become detrimental or unsightly to adjacent sites, paths, streets or the cemetery grounds, District personnel may enter such site and remove or trim such tree, shrub, plant or vine as deemed necessary.

3050.2.1.11 No person shall burn any combustible material within the cemetery grounds.

3050.2.1.12 No lot or grave shall be defined by any architectural object or by any marker unless approved by the General Manager or other person authorized by the Board.

3050.3 Memorial Markers: Memorial markers hereafter shall be limited as follows:

3050.3.1 Memorial markers must be made of solid industry standard granite or U.S. standard bronze. All memorial markers hereafter shall be set by District personnel, in a concrete foundation with a maximum of two flower vases set in the foundation. Only flush with the ground vases are allowed in the foundation.

3050.3.2 MEMORIAL MARKER SPECIFICATIONS:

3050.3.2.1 Raised marker sections: Maximum depth and width of 16" x 28" for single or double interments in a single grave; 16" x 36" for two single graves that are side by side; and 12" x 18" for an infant gravesite. The height of a memorial marker cannot exceed its maximum allowed width. A maximum of two memorial markers, only one of which can be raised, may be placed on an adult gravesite. Bases and Tablets must be drilled and pinned.

3050.3.2.2 Flush marker sections: Maximum depth and width of 16" x 28" for single or double interments in a single grave; 16" x 36" for two single graves that are side by side; and 12" x 18" for cremation and infant gravesites. Granite markers must be at least 3 inches in thickness. A maximum of two memorial markers may be placed on an adult gravesite.

3050.4 The Board reserves the right to make improvements to any site or to any public portion of the cemetery grounds at any time the expense to be paid by the District.

3050.5 No animals (other than assist animals) are allowed on cemetery grounds.

3050.6 Interments: Site owners, morticians and other authorized persons shall comply with the following regulations in the use of sites for interment purposes.

3050.6.1 All graves will be dug to a depth, which allows a minimum of 18 inches of dirt to be placed on top of all vaults or liners or cremated remains container. All single adult graves shall be dug to a depth of five feet at the center. The lower tier of a double interment grave shall be dug to a depth of seven feet at the center. Infant gravesites for domed liners shall be dug to a depth of forty-eight inches at the center. Cremation sites shall be dug to a minimum depth of thirty inches.

3050.6.2 A minimum container of cloth covered wood casket with handles is required for all interments except cremated remains.

3050.6.3 A durable container is required for all cremated remains interments.

3050.6.4 Standard vaults and liners of steel and concrete shall be used for all interments except for cremated remains.

3050.6.5 The use of cremated remains vaults are not required. If used in an in-ground cremains interment, vaults shall not exceed the following dimensions: Length 15", Width 12", Height 12".

3050.6.6 A maximum of two cremated remains may be placed in an in-ground cremains site. Cremated remains vaults are allowed.

3050.6.7 A maximum of two cremated remains may be placed in a cremation niche. Each cremains container shall not exceed the following dimensions: length 9", width 4.5", height 9".

3050.6.8 Cremated remains interred in the cremains repository will be placed with others cremains and cannot be removed.

3050.6.9 A maximum of eight cremated remains may be placed in an adult size grave designated for cremation interments only. Cremated remains vaults are allowed.

3050.6.10 With the exception of adult size graves containing preinstalled vaults at the San Marcos Cemetery, a maximum of two cremated remains may be placed in an adult size grave which is being used or is intended to be used for one or two full casket burials. Cremated remains vaults are not allowed.

3050.6.10.1 Cremains may not be placed on top of the preinstalled vaults in adult size graves at the San Marcos Cemetery.

- 3050.6.11** No interment shall be made on any of the following holidays - every, Saturday, Sunday, the first of January, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the Friday after Thanksgiving and Christmas Day. Interments will normally be made after 9 a.m. and prior to 3 p.m., at Oak Hill Memorial Park and after 10 a.m. and prior to 2 p.m. at the San Marcos Cemetery.
- 3050.6.12** No grave shall be graded or mounded and the top of the grave shall be level with the surrounding lot when fully settled.
- 3050.6.13** No services in connection with interment will be made until all fees for such services as fixed by the Board have been paid to the District 72 hours in advance of the service, with the exception of Public Administrator or Welfare interments.
- 3050.6.14** No Interment Right holder shall allow any interment to be made in their site for remuneration.
- 3050.6.15** Except when ordered by a Court, disinterments will be at the discretion of the Board. When allowed, District personnel will open the grave and remove or open the vault./liner. The District shall not be responsible for removal of the casket or for any damages to the vault , casket or remains.
- 3050.7** Fees and Charges: The Board shall establish District fees. A schedule of the current fees shall be available for inspection at all reasonable hours in the cemetery office.
- 3050.7.1** The Board shall establish the amount to be paid by site purchasers for deposit into the endowment care fund in accordance with Section 9065 of the California Health and Safety Code. Such amount paid into the endowment care fund is not refundable.
- 3050.7.1.1** Payment into the endowment care fund shall be required for a interment into a site where no payment has been previously made.
- 3050.7.2** Non-resident or Non-taxpayer fees shall be charged for interment of a person not living or paying property taxes in the District at the time of death, who is eligible for burial in a cemetery of the District by Section 9061 of the California Health and Safety Code.
- 3050.8** Legal Provisions & Interment Eligibility: In addition to the provisions established by law for the operation of the District's cemeteries the following rules and regulations shall apply.
- 3050.8.1** Interment in the District's cemeteries shall be limited in accordance with Section 9060 of the California Health and Safety Code as it now exists or may be hereafter amended. For the purpose of these rules and regulations immediate members of the family of a resident or property taxpayer of the District, or former resident or property taxpayer of the District who purchased a Interment Right while resident or property taxpayer of the District, are defined as any spouse, by marriage or otherwise, child or stepchild, by natural birth or adoption, parent, brother, sister, half-brother, half-sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, first cousin, or any person denoted by the prefix "grand" or "great", or the spouse of any of these persons.

3050.8.2 Each purchaser of interment rights shall be issued a certificate of purchase. The interest acquired by such purchaser shall not be an interest in real property but shall simply be the revocable right granted to the certificate holder to use said site for interment purposes in accordance with these rules and regulations. A purchaser may make an assignment of interment rights to members of the purchaser's family as defined in the California Health and Safety Code. Said assignment may be made during the purchaser's lifetime, by will or by inheritance. Should the transfer or assignment be to a resident or eligible nonresident member they may exercise their acquired interment rights.

3050.8.3 If a certificate holder has no further need for the interment rights, he may by written application to the District sell their certificate to the District for the original purchase price or 30% of the current price, whichever is greater, less the endowment care fund deposit.

3050.9 Liability: The District, its Board, all individual members of said Board, the General Manager and all other personnel of the District shall not be responsible for injury or damage suffered by any persons, in their use of the cemetery grounds. Any person visiting the cemetery shall do so at their own risk.

3050.10 The Board shall employ a General Manager and such other employees as it may determine to be necessary in the operation of the District.

3050.11 All rules and regulations previously adopted inconsistent with the foregoing are hereby repealed.

3050.12 These Rules and Regulations shall be reviewed annually.

3050.13 Interment Schedule Guidelines

3050.13.1 The District will limit the number of interments to four per day, per cemetery. The times of the interments will vary depending on type of interment (cremation or full casket). The General Manager will have the flexibility to grant exceptions when necessary when additional interments are needed. The length of each interment will be limited to one hour.

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the North County Cemetery District in regular meeting held at its regular place of meeting the 18th of May 2020.