

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, January 25, 2021, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed in A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
B. Roll call:
 1) Tanis Brown 3) Michael D. Ott
 2) Sharon Disney 4) Steven Lochridge
C. Opening of Meeting
 1) U.S. Flag Salute & Pledge of Allegiance
 2) Recognize visitors:

Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.

Per Governor Newsom Executive Order N-25-20, the order temporarily authorizes local agencies, including Special Districts, to hold public meetings more easily by way of teleconference/telephone. The meeting must be made accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the Board.

If you wish to call-in and address the Board, please call +1 (872) 240-3212 access code 234-538-301.

Review and revision of Agenda if required.

- C.(3) Investment SOP and Findings Discussion Page A
D. Minutes: Approve minutes of the Regular Board Meeting of Page 1 - 3
 December 28, 2020.
E. Approve District Orders and Certificates
F. Review correspondence as of December 29, 2020: Page 4
G. Review Financial Report for the month of December 2020: Page 5 – 24
H. Review District Investment Report for the month of December 2020: Page 25 – 30

I. Continuing business:	
1. Osiris/Pontem Project	Page 31 - 32
2. Land Conservancy at Oak Hill	Page 33 - 35
3. COVID-19 NCCD Restrictions	Page 36

J. New Business:	
1. CAPC 2021 Board of Directors Election	Page 37 - 42

K. Manager's Report:

- GM's Activities:
 - Audit
 - New water well needed – Look into options
 - Pallbearers - Legality
- Operations Issues:
 - Multiple trees down due to recent high winds. Safety hazard to the public and staff.
- Equipment Down for repair:
 - San Marcos Well
- Personnel:
 - Terminations/Retirements/Resignations: Paul Clark - Retirement 1/29/2021
- Monthly Employee Safety Training for December 2020:
 - Bloodborne Pathogens

Calendar, Conference, and Meeting Travel Arrangements:

- SDRMA Spring Education Day 03/03/2021- 03/04/2021 (Virtual). Special District Legislative Days 5/18/2021 – 5/19/2021 Sacramento. Memorial Day event 5/31/2021. General Manager Leadership Summit 6/27/2021 – 6/29/2021 Olympic Valley. CSDA Annual Conference 8/30/2021 – 9/2/2021 Monterey. CAPC Education Area Meeting 10/8/2021 San Luis Obispo. Board Secretary/Clerk Conference 10/25/2021 – 10/27/2021.

List of items pending:

- None

L(1). **Closed Session:** Personnel Exception:

With respect to every item of business to be discussed in closed session pursuant to Section Government Code 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Title: General Manager
- Title: Operations Supervisor
- Title: Administrative Assistant
- Title: Maintenance Staff I
- Title: Maintenance Staff II
- Title: Irrigation Supervisor
- Title: Mechanic

Return to Open Session: Report out all actions and vote taken.

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, February 22, 2021, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, February 19, 2021.**

*NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760*745*1781, three (3) calendar days in advance of the meeting, to make arrangements.*