

BOARD OF TRUSTEES -- SPECIAL MEETING  
NORTH COUNTY CEMETERY DISTRICT

For Monday, July 27, 2020 at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed In A Sequence Different Then Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time\_\_\_\_\_
- B. Roll call:
- |                  |                     |                     |
|------------------|---------------------|---------------------|
| 1) Tanis Brown   | 3) Mike Ott         | 5) Steven Lochridge |
| 2) Sharon Disney | 4) Thomas S. Knight |                     |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:

Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.

Per Governor Newsom Executive Order N-25-20, the order temporarily authorizes local agencies, including Special Districts, to hold public meetings more easily by way of teleconference/telephone. The meeting must be made accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the Board.

If you wish to call-in and address the Board, please call +1 (872) 240-3212 access code 310-109-597

D. Minutes:

Approve minutes of the Regular Board Meeting of June 15, 2020	Page 1 - 3
Approve minutes of the Regular Board Meeting of July 20, 2020	Page 4 - 6

E. Approve District Orders and Certificates:

F. Review correspondence as of July 20, 2020:	Pages 7
---	---------

G. Review Financial Report for month of June 2020:	Pages 8 - 28
--	--------------

H. Review District Investment Report for month of June 2020:	Pages 29 - 37
--	---------------

I. Continuing business:

- |   |               |
|---|---------------|
| 1. Close of F/Y 2019-2020: Excess Revenue over Expenses         | Page 38       |
| 2. Consider Adopting the F/Y 2020-2021 General Operating Budget | Pages 39 – 44 |
| 3. Osiris/Pontem Project  | Page 45 - 46  |
| 4. Land Conservancy at Oak Hill                                 | Page 47 – 48  |

J. New Business:

1. CAPC Nomination of Michael Ott.

K. Managers Report:

- a. COVID-19 Restrictions/Restrooms closed.
- b. Reviewing NCCD Policies.

1. Operations Issues:

- None

2. Equipment Down for repair:

- None

3. Personnel:

- Terminations/Retirements/Resignations: None.
- Hires: None

4. Monthly Employee Safety Training for June 2020:

- CPR & AED: Chain of Survival.

Calendar, Conference, and Meeting Travel Arrangements:

- ~~CSDA Annual Conference; August 24-27, 2020 in Palm Desert~~ - Canceled
- ~~CAPC Education area meeting; October 9-10, 2020 in Ventura.~~ - Canceled
- Wreaths Across America; December 19, 2020.

List of items pending:

- None

Meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, August 17, 2020, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, August 14, 2020.**

*NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed, and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760\*745\*1781, three (3) calendar days in advance of the meeting, to make arrangements.*