

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, September 16, 2019, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- D. Minutes: Approve minutes of the Special Board Meeting of August 19, 2019. Page 1 – 5
- E. Approve District Orders and Certificates
- F. Review correspondence as of August 20, 2019: Page 6 - 8
- G. Review Financial Report for month of August 2019: Pages 9 - 30
- H. Review District Investment Report for month of August 2019: Pages 31 - 39
- I. Continuing business:
- | | |
|---|---------|
| 1. Status of the Osiris Software project | Page 40 |
| 2. Status of Land Conservancy at Oak Hill Memorial Park | Page 41 |

Closed Session: Anticipated Litigation: In compliance with Government Code 54954.5(c)

With respect to every item of business to be discussed in closed session pursuant to section 54956.9. The District may potentially be involved in two (2) cases.

- | | |
|-----------------|---------|
| 3. Toedt Family | Page 42 |
| 4. CemSites | Page 43 |

Return to Open Session: Report out all actions and vote taken.

J. New Business:

1. San Marcos Remembrance Wall project

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K. Managers Report:

- GM's Activities:
 - Annual Audit feedback
- Operations Issues:
 - None
- Equipment Down for repair:
 - None
- Personnel:
 - Terminations/Retirements/Resignations: Laura Jones
 - Hires: None
- Monthly Employee Safety Training for August 2019:
 - Ergonomics

Calendar, Conference, and Meeting Travel Arrangements:

- Local CAPC Area Meeting: OC Cemetery, El Toro Memorial Park September 19, 2019. 25751 Trabuco Road, Lake Forest CA. 92630. Hours: 10am to 1pm.
- CSDA Annual Conference; September 25 through September 28 in Anaheim
- CAPC Education Seminar; October 11 & 12, 2019 in Ventura
- SDRMA Spring Education Day; March 24, 2020 in Sacramento

List of items pending:

- None

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, October 21, 2019, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, September 13, 2019.**

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