

BOARD OF TRUSTEES -- SPECIAL MEETING
NORTH COUNTY CEMETERY DISTRICT

For Monday, July 29, 2019 at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|---------------------|
| 1) Tanis Brown | 3) Mike Ott | 5) Steven Lochridge |
| 2) Sharon Disney | 4) Thomas S. Knight | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:

Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.

D. Minutes:

- | | |
|---|------------|
| Approve minutes of the Regular Board Meeting of June 17, 2019 | Page 1 - 2 |
| Approve minutes of the Regular Board Meeting of July 15, 2019 | Page 3 - 5 |

E. Approve District Orders and Certificates:

- | | |
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| F. Review correspondence as of July 16, 2019: | Pages 6 - 23 |
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| G. Review Financial Report for month of June 2018: | Pages 24 - 47 |
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| H. Review District Investment Report for month of June 2018: | Pages 48 - 56 |
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I. Continuing business:

- | | |
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| 1. Close of F/Y 2018-2019: Excess Revenue over Expenses | Page 57 |
| 2. Consider Adopting the F/Y 2019-2020 General Operating Budget | Pages 58 – 63 |
| 3. Community Use Facility – Update | Pages 64 -67 |
| 4. Land Conservancy: Update from Blue Consulting – Mike Jefferson | Page 68 |
| 5. Osiris Software Update | Page 69 – 70 |
| 6. San Marcos Cenotaph Wall Project | Page 71 |
| 7. CemSites | Page 72 |

J. New Business:

- | | |
|--|--------------|
| 1. Pierce Family Plot (Granite Hills SM) | Page 73 – 77 |
| 2. Toedt Family | Page 78 |
| 3. CBT Authorized Signature Update | Page 79 |
| 4. San Marcos Well Repairs | Page 80 |

K. Managers Report:

a. GM Evaluation discussion.

1. Operations Issues:
 - None
2. Equipment Down for repair:
 - None
3. Personnel:
 - Terminations/Retirements/Resignations: Laura Jones mid September.
 - Hires: None
4. Monthly Employee Safety Training for July 2019:
 - Customer service

Calendar, Conference, and Meeting Travel Arrangements:

- CSDA Annual Conference; September – September 28 in Anaheim.
- CAPC Education Seminar; October 11 & 12 in Ventura.

List of items pending:

- Multi Use Community Facility
- Land Conservancy
- Osiris

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, August 19, 2019, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, August 16, 2019.**

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