

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of March 27, 2023

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Sharon Disney at 5:31 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Steven Lochridge, Michael Ott, and Colleen Lukoff. A quorum was present. Also present was NCCD Administration Manager Kelly Swales and General Manager Edward Serna.

Pursuant to the Executive Department State of California, Executive Order N-25-20, California Governor Newsom is providing Brown Act flexibility for Public Agencies due to the COVID-19 crisis. The meeting was accessible to the public via teleconference.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

LAFCO Commissioner Baron Willis was visiting. Commissioner Willis introduced himself and briefly spoke to the board about the purpose of his visit. Commissioner Willis is a nominee for the upcoming LAFCO Regular Member.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes

A motion was presented by Trustee Ott, seconded by Trustee Lochridge, to approve the revised minutes of the February 27, 2023, Regular Board meeting.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Disney, Ott, Lochridge and Lukoff.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

District Orders and Certificates

The Board ratified all certificates for February 2023. District orders/Warrants and signed checks as needed.

Correspondence

The district did not receive any correspondence for the month of February 2023.

A motion was presented by Trustee Disney, seconded by Trustee Ott, to move into closed session at 5:37pm.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Disney, Ott, Lochridge and Lukoff.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

The closed session adjourns at 5:57pm. No reportable action taken.

Financial Report

The board reviewed the Financial Report for the month of February 2023, during the March 27, 2023, meeting. Positive sale trends continue for the fiscal year.

Investment Report

The district had no activity in the investment portfolio for February 2023.

Continuing Business

At 6:30pm, Michael Jefferson joined the meeting and provided an update to the Board of Trustees regarding the Land Conservancy project. Michael explained to the Board that the California Department of Fish and Wildlife requested new Gnatcatchers reports due to the amount of rain we have recently received.

Mike Jefferson will call-in and provide an update to the Board on our next Board of Trustees meeting scheduled for April 24, 2023.

The General Manager spoke to Mike Rauch regarding the acceptance of his proposal by the Board of Trustees. Martin and the District will begin to schedule the strategic planning phase at the beginning of the new fiscal year (2023-2024)

New Business:

The district received the 2023 LAFCO Election to the Regular and Alternate Special District. After a discussion from the Board, the Board submitted their vote for Barry Willis from the Alpine Fire Protection District for the regular member.

A motion was presented by Trustee Disney, seconded by Trustee Ott, to submit the district's vote in support of Barry Willis for the regular member.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Disney, Ott, Lochridge and Lukoff.
Nays: 0
Abstained: 0
Absent: 0
Recused 0

A motion was presented by Trustee Ott, seconded by Trustee Lochridge, to submit the district's vote in support of David Drake for the alternate member.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Disney, Ott, Lochridge and Lukoff.
Nays: 0
Abstained: 0
Absent: 0
Recused 0

The General Manager will begin to present Budget workshops to the board of trustees beginning at the next scheduled Board meeting for April 24, 2023. The goal is to complete and approve FY 23-24 budget prior to the start of the new FY.

Trustees Disney, Ott, Lochridge and Lukoff attended the annual CAPC conference located in Monterrey, California. The Trustees shared information regarding the conference.

Managers' Report

The GM will continue to work on drafting new policies and to be presented to the board for review at a future date.

The GM will work on implementing a directional interment sign.

The meeting adjourned at 7:58pm. The next Regular Board of Trustees meeting is scheduled for Monday April 24, 2023, and will begin at 5:30pm. It will be held at the district office, 2640 Glenridge road, Escondido, CA.