

BOARD OF TRUSTEES REGULAR MEETING  
NORTH COUNTY CEMETERY DISTRICT  
For Monday, October 23, 2023, at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed in A Sequence Different Then Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- 1) Sharon Disney
  - 2) Steven Lochridge
  - 3) Michael D. Ott
  - 4) Colleen Lukoff
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (408) 650-3123 access code 744-041-365.
- E. Minutes: Approve the minutes of the Regular Board meeting of September 18, 2023. Page 1 - 3
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of September 2023: Page 4
- H. Review Financial Report for the month of September 2023: Page 5 - 27
- I. Review District Investment Report for the month of September 2023: Page 28 - 30
- J. Continuing business:
- 1. Land Conservancy Project Page 31 - 33
  - 2. Strategic Planning Page 34
  - 3. Luis Terrazas Niche Picture Request Page 35

K. New Business:

- |  |         |
|--|---------|
| 1. Health Benefits – calendar year 2024                      | Page 36 |
| 2. Report out Attendance for the CAPC Education Area Meeting | Page 37 |
| 3. November and December Board of Trustees Meetings          | Page 38 |

L. Manager’s Report:

- GM’s Activities:
  - Policies – Repurchases, Volunteer Program, Lowering.
  - California Class Research
- Operations Issues:
  - N/A
- Equipment Down for repair:
  - N/A
- Personnel:
  - New Hires/Terminations/Retirements/Resignations:
- Monthly Employee Safety Training for September 2023: Ergonomic Tips

Calendar, Conference, and Meeting Travel Arrangements:

- ~~CAPC 65<sup>th</sup> Annual Conference 2023; March 23–25 Embassy Suites Seaside, CA.~~
- ~~May 29, 2023, Memorial Day events at OH & SM Cemeteries~~
- ~~CSDA Conference August 28-31, Monterey, CA.~~
- ~~CAPC Education Area Meeting 2023, October 6–7 Holiday Inn, Sacramento, CA.~~
- 2023 CSDA Board Secretary Conference, November 6, through November 8, 2023, Embassy Suites Seaside, CA.
- Strategic Planning Workshop – November 10, 2023, Oak Hill Memorial Park

List of items pending:

- None

M. Trustee’s Report

- Any suggestions for future agenda items.

**L(1) Closed Session:**

Conference with legal counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 (1 case)

**Return to Open Session:** Report out all actions and vote taken.

Meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, November 27, 2023, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Wednesday, November 22, 2023.**

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