

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, February 24, 2025, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful, dignified, and cost-effective cemetery services that meet the needs of families and the community”.

Agenda Items May Be Addressed in A Different Sequence Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- 1) Steven Lochridge
 - 2) Sharon Disney
 - 3) Colleen Lukoff
 - 4) Barbara Sulier
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (224) 501-3412 access code 622-317-717.
- E. Minutes: Approve the minutes of the Regular Board meeting of January 27, 2025. Page 1 - 4
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of January 2025: Page 5
- H. Review Financial Report for the month of January 2025: Page 6 - 30
- I. Review of District Investment Report for the month of January 2025: Page 31 - 38
- J. Continuing business:
- 1. Land Conservancy Project Page 39 - 42
 - 2. Strategic Planning Page 43

K. New Business:

- | | |
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| 1. Preneed Transfer for FY 24-25 - 1 st Transfer | Page 44 |
| 2. Annual Statement of Economic Interest – Form 700 | Page 45 |
| 3. Policy 3050.8.3 | Page 46 |
| 4. North County Cemetery District Trustee Tour Discussion | Page 47 |

L. Manager's Report:

- GM's Activities:
 - 2025- 2026 Budget
- Operations Issues:
 - N/A
- Equipment Down for repair:
 - N/A
- Personnel:
 - New Hires/Terminations/Retirements/Resignations:
 - Monthly Employee Safety Training for January 2025: Defensive driving in wet weather
 - Other Miscellaneous/Unique situations at cemeteries: N/A

Calendar, Conference, and Meeting Travel Arrangements:

- CAPC Annual Conference – March 13 – 15, 2025 – Embassy Suites Monterey Bay
- Memorial Day Event – May 26, 2025, at Oak Hill and San Marcos.
- CSDA GM Leadership Summit Conference - June 29 – July 1 – Tahoe
- CSDA Annual Conference – August 25 – August 28, 2025 – Monterey
- CAPC Education Area Meeting October 10 – 11, 2025 Ventura
- Day of the Dead event – November – Date pending at Oak Hill and San Marcos
- WAC Event December 13, 2025 – at Oak Hill and San Marcos

List of items pending:

- None

M. Trustees Report

- Any suggestions for future agenda items.

The meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, March 24, 2025, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the district office not later than 4:00 p.m., Friday, March 21, 2025.**

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