

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of October 23, 2023

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Sharon Disney at 5:31 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Dr. Steven Lochridge, Michael Ott, and Colleen Lukoff. A quorum was present. Also present were NCCD Administration Manager Kelly Swales and General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Barabara Sulier, a member of the public, was in attendance.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each. No members of the public spoke on non-agenda items.

Minutes

A motion was presented by Trustee Ott, seconded by Trustee Lukoff, to approve the minutes of the September 18, 2023, Regular Board meeting.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Disney, Lochridge, Ott and Lukoff.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

District Orders and Certificates

The Board ratified all certificates for September 2023. District orders/Warrants and signed checks as needed.

Correspondence

The district received one correspondence for the month of September 2023 through the District's online suggestion box.

No action was taken.

Financial Report

The board reviewed the Financial Report for the month of September 2023. Positive sale trends continue for the fiscal year.

Investment Report

The district did not have any investments mature for the month of September 2023.

Continuing Business

The GM provided a brief update on the Land Conservancy Project, a map has been completed by an engineer and is being submitted to the county.

The Board discussed the upcoming Strategic Planning workshop.

The Board further discussed correspondence received regarding adding photos to niche wall covers and have deferred the topic to be discussed more in depth during Strategic Planning.

New Business:

The GM provided an update on the district’s health benefits. The policy states that the district will cover the premium for the least cost provider. Kaiser will no longer be the least cost provider although most of the staff has established care with Kaiser.

After a discussion, the Board agreed to reluctantly continue covering the cost of Kaiser premiums.

A motion was presented by Trustee Ott, seconded by Trustee Lochridge to stay with Kaiser.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Disney, Ott, Lochridge, and Lukoff.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

After a discussion, the board decided to keep the November meeting as scheduled for November 27th.

Managers’ Report

The GM will continue to work on drafting new policies to be presented to the board for review at a future date.

The meeting adjourned at 7:00 pm. The next Regular Board of Trustees meeting is scheduled for Monday November 27, 2023, and will begin at 5:30pm. It will be held at the district office, 2640 Glenridge road, Escondido, CA.

Prepared by:

Kelly Swales
Board Secretary