

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of August 31, 2026

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Colleen Lukoff at 5:30 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Sharon Disney, Steven Lochridge, Brian Nowlin and Mark Loscher. A quorum was present. Also, present was NCCD's Administration Manager, Kelly Swales, and General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes:

A motion was presented by Trustee Lochridge, seconded by Trustee Disney to approve the minutes of the August 3, 2026, Regular Board meeting.

The motion passes with 5 Aye votes.

Ayes:	5	Trustees, Lukoff, Disney, Lochridge, Nowlin and Loscher
Abstained:	0	
Absent:	0	
Recused:	0	

District Orders and Certificates:

The Board ratified all certificates for July 2026. District orders/Warrants and signed checks as needed.

Correspondence:

The district did not receive any correspondence for the month of July 2026.

Financial Report:

The Board reviewed the Financial Report for the month of July 2026. Positive sale trends continue for the fiscal year.

Investment Report:

Activity for the month of July 2026 in the following accounts:

Endowment Principal – no activity

Endowment Interest – purchase with accrued interest \$35,000 Amazon Corp 4.80% Mty 07/2031.

Preneed – no activity

All account information/activity/interest earned for the month of July 2026 can be found on the July 2026 statements.

Continuing Business:

There are no updates to discuss regarding the Welcome Center & Donation Project, information is still being gathered.

There are no updates on the restroom project or the water well project at Oak Hill Memorial Park.

The GM updated the Board about the house demo project; the permits have been approved, and demolition will start next week.

New Business:

The GM provided photos and a proposal for a project to repair a bridge at San Marcos Cemetery. After reviewing the photos and proposals from Visser Construction, a motion was presented by Trustee Disney, seconded by Trustee Nowlin to accept the proposal to replace the current wooden bridge with a concrete bridge for up to \$10,000.00 out of the Capital Outlay account.

The motion passes with 5 Aye votes.

Ayes:	5	Trustees, Lukoff, Disney, Lochridge, Nowlin and Loscher
Abstained:	0	
Absent:	0	
Recused:	0	

Trustees Disney and Loscher attended the annual CSDA Conference and were excited about the keynote speakers and knowledge obtained from breakout sessions about government funding, advances in AI and design builds.

Manager's Report:

The GM has been overseeing projects at both Oak Hill Memorial Park and the San Marcos Cemetery and advised the Board that the annual audit is complete.

Closed Session:

A motion was presented by Trustee Nowlin, seconded by Trustee Loscher to move into closed session at 6:46 pm.

The motion passes with 5 Aye votes.

Ayes:	5	Trustees, Lukoff, Disney, Lochridge, Nowlin and Loscher
Abstained:	0	
Absent:	0	
Recused:	0	

A motion was presented by Trustee Disney, seconded by Trustee Lochridge to move back into open session at 6:52 pm.

The motion passes with 5 Aye votes.

Ayes:	5	Trustees, Lukoff, Disney, Lochridge, Nowlin and Loscher
Abstained:	0	
Absent:	0	
Recused:	0	

Report out: The Board approved a resolution regarding the conservation bank.

A motion was presented by Trustee Loscher, seconded by Trustee Lochridge to accept resolution 2026-01 as presented regarding the Conservation Bank.

The motion passes with 5 Aye votes.

Ayes:	5	Trustees, Lukoff, Disney, Lochridge, Nowlin and Loscher
Abstained:	0	
Absent:	0	
Recused:	0	

There are no updates on social media accounts.

The meeting adjourned at 6:52 p.m. The next Board of Trustees meeting is scheduled for Monday September 28, 2026, and will begin at 5:30 p.m. It will be held at the district office, 2640 Glenridge Road, Escondido, CA.

Prepared by:

Kelly Swales
Board Secretary