

MINUTES OF THE SPECIAL MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of July 22, 2024

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Dr. Steven Lochridge at 5:30 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Michael Ott, and Sharon Disney. Trustee Sulier attended via Zoom. A quorum was present. Also present was Administration Manager Kelly Swales and General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes

A motion was presented by Trustee Ott, seconded by Trustee Disney to approve the minutes of the June 24, 2024, Regular Board meeting and the Special Board meeting of July 15, 2024.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Lochridge, Disney, Ott, and Sulier.
Nays: 0
Abstained: 0
Absent: 1 Trustee Lukoff
Recused: 0

District Orders and Certificates

The Board reviewed all certificates for June 2024, signed District orders/Warrants and checks as needed.

A motion was presented by Trustee Disney seconded by Trustee Ott, to ratify all certificates for June 2024.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Lochridge, Disney, Ott, and Sulier.
Nays: 0
Abstained: 0
Absent: 1 Trustee Lukoff
Recused: 0

Correspondence

The district received no correspondence for the month of June 2024.

Financial Report

The board reviewed the Financial Report for the month of June 2024. Positive sale trends continue for the fiscal year.

Investment Report

The district had one investment that matured for the month of June 2024.

Activity for the month of June 2024 in the following accounts:

OH Endowment - there was a \$100,000 Hawaii ST ARPT municipal bond that came due, these funds were reinvested in a Gov't Federal Home Loan Mtg 5.50% CMO

OH Endowment Interest – no bonds redeemed or purchased

OH Preneed – no bonds redeemed or purchased

SM Preneed - no bonds redeemed or purchased

SM Endowment - – no bonds redeemed or purchased

SM Endowment Interest - no bonds redeemed or purchased

All account information/activity/interest earned for the month of June can be found on the June 2024 statements/confirmations.

Continuing Business

The GM provided an update on the Land Conservancy Project.

Following a discussion about the Draft 2024 Strategic Plan, a motion was presented by Trustee Ott seconded by Trustee Disney, to adopt the Strategic Plan as presented, based on comments received by the public. The Strategic Plan is to be posted on the website.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Lochridge, Disney, Ott, and Sulier.

Nays: 0

Abstained: 0

Absent: 1 Trustee Lukoff

Recused: 0

New Business:

The board briefly discussed the adopted Fiscal Year 2024-2025 budget.

Manager's Report

The GM will continue to work on drafting new policies to be presented to the board for review at a future date and is currently working on the budget for the new FY.

The new Walker mowers for Oak Hill Memorial Park are working great.

There are no updates on social media accounts.

The meeting adjourned at 6:13 p.m. The next Board of Trustees meeting is scheduled for Monday August 26, 2024, and will begin at 5:30 p.m. It will be held at the district office, 2640 Glenridge Road, Escondido, CA.

Prepared by:

Kelly Swales
Board Secretary