

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of April 24, 2023

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Sharon Disney at 5:30 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Steven Lochridge, Michael Ott, Colleen Lukoff and newly appointed Trustee Carole Berwick. A quorum was present. Also present was NCCD Administration Manager Kelly Swales and General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes

A motion was presented by Trustee Ott, seconded by Trustee Lochridge, to approve the minutes of the March 27, 2023, Regular Board meeting.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Disney, Ott, Lochridge and Lukoff.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

A motion was presented by Trustee Ott, seconded by Trustee Lukoff, to add the installation of Trustee Berwick to the agenda and to move the budget and closed session up to the beginning of the agenda.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees Disney, Lochridge, Ott, and Lukoff.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

Installation of Trustee Berwick

Newly appointed Trustee Carole Berwick was sworn in as a Trustee of the North County Cemetery District. Trustee Berwick took the “Trustees Oath or Affirmation of Office” pursuant to California Constitution Article 20, section3.

A motion was presented by Trustee Ott, seconded by Trustee Lochridge, to move into closed session at 5:40 pm.

The motion passes with 5 Aye votes.

Ayes: 5 Trustees Disney, Ott, Lochridge, Lukoff and Berwick.
Nays: 0
Abstained: 0
Absent: 0
Recused 0

Trustee Berwick announced that she is unfamiliar with the subject matter of the closed session and would therefore recuse herself from the proceedings. Upon recusing herself, Trustee Berwick voluntarily left the meeting room. The closed session adjourns at 6:14 pm.

Action Taken - Government Tort Claim by Crystal Cason Pendergrass was unanimously denied by those board members present (Trustees Disney, Ott, Lochridge and Lukoff). Trustee Berwick was abstained from the vote.

District Orders and Certificates

The Board ratified all certificates for March 2023. District orders/Warrants and signed checks as needed.

Correspondence

The district did not receive any correspondence for the month of March 2023.

Financial Report

The board reviewed the Financial Report for the month of March 2023, during the April 24, 2023, meeting. Positive sale trends continue for the fiscal year.

Investment Report

The district had one Bond that matured in March 2023.

SM Endowment - -- there was a Tampa FL Muni bond that came due, these funds were reinvested in Gov't Nat'l MTG Assn AAA CMO 5.00% Estimated Average Life 1.01 years (this bond pays both partial principal & interest payments monthly over the life of the bond).

Continuing Business

Mike Jefferson did not call in to provide an update on the Land Conservancy Project. No updates were presented to the board.

New Business:

The district received the 2023 LAFCO Election Consolidated Redevelopment Oversight Board.

After a discussion from the Board, the Board submitted their vote for Patrick Sanchez from the Vista Irrigation District Board of Directors.

A motion was presented by Trustee Lukoff, seconded by Trustee Ott, to submit the district's vote in support of Patrick Sanchez.

The motion passes with 5 Aye votes.

Ayes:	5	Trustees Disney, Ott, Lochridge, Lukoff, and Berwick.
Nays:	0	
Abstained:	0	
Absent:	0	
Recused	0	

The General Manager will be handling the organization of Memorial Day events at both cemeteries.

The General Manager presented ideas to consider for the budget for the upcoming FY.

Managers' Report

The GM will continue to work on drafting new policies to be presented to the board for review at a future date.

The GM shared the names of the new hires to the board.

The meeting adjourned at 7:28pm. The next Regular Board of Trustees meeting is scheduled for Monday May 22, 2023, and will begin at 5:30pm. It will be held at the district office, 2640 Glenridge road, Escondido, CA.