

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, July 22, 2024, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed in A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|---------------------|-------------------|-------------------|
| 1) Sharon Disney | 3) Michael D. Ott | 5) Barbara Sulier |
| 2) Steven Lochridge | 4) Colleen Lukoff | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (408) 650-3123 access code 526-584-213.
- E. Minutes: Approve the minutes of the Regular Board meeting of June 24, 2024, and the Special Board meeting of July 15, 2024. Page 1 - 9
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of June 2024: Page 10
- H. Review Financial Report for the month of June 2024: Page 11 - 34
- I. Review District Investment Report for the month of June 2024: Page 35 - 40
- J. Continuing business:
- 1. Land Conservancy Project Page 41 - 44
 - 2. Strategic Planning Page 45

K. New Business:

- | | |
|---|--------------|
| 1. Adopted Fiscal Year 2024-2025 Budget | Page 46 – 48 |
| 2. Strategic Planning Survey Results | Page 49 |

L. Manager's Report:

- GM's Activities:
 - Update new district fees
- Operations Issues:
 - N/A
- Equipment Down for repair: 4 mowers
 - N/A
- Personnel:
 - New Hires/Terminations/Retirements/Resignations: N/A
 - Monthly Employee Safety Training for June 2024: Heat Illness Prevention
 - Other Miscellaneous/Unique situations at cemeteries: N/A

Calendar, Conference, and Meeting Travel Arrangements:

- ~~CAPC Annual Conference March 14 – 16, 2024 Double Tree San Diego Mission Valley~~
- ~~CSDA General Manager Leadership Summit June 23 – 25, 2024 Anaheim, CA~~
- CSDA Annual Conference September 9 – 12, 2024 Indian Wells, CA.
- CAPC Education Area Meeting October 11 – 12, 2024 San Luis Obispo, CA

List of items pending:

- None

The meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, August 26, 2024, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, August 23, 2024.**

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