

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, August 21, 2023, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed in A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- 1) Sharon Disney
 - 2) Steven Lochridge
 - 3) Michael D. Ott
 - 4) Colleen Lukoff
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (408) 650-3123 access code 147-104-989.
- E. Minutes: Approve the minutes of the Regular Board meeting of July 24, 2023. Page 1 - 4
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of July 2023: Page 5
- H. Review Financial Report for the month of July 2023: Page 6 - 29
- I. Review District Investment Report for the month of July 2023: Page 30 - 35
- J. Continuing business:
- 1. Land Conservancy Project Page 36 - 38
 - 2. Strategic Planning Page 39
 - 3. Administration Manager Job Description Page 40

K. New Business:

- | | |
|----------------------------------------|---------|
| 1. September Board of Trustees Meeting | Page 41 |
| 2. Volunteer Program | Page 42 |
| 3. Witnessing of Lowering | Page 43 |

L. Manager's Report:

- GM's Activities:
 -
- Operations Issues:
 - N/A
- Equipment Down for repair:
 - N/A
- Personnel:
 - New Hires/Terminations/Retirements/Resignations:
- Monthly Employee Safety Training for July 2023: Working Safely in Trenches

Calendar, Conference, and Meeting Travel Arrangements:

- ~~CAPC 65th Annual Conference 2023; March 23 – 25 Embassy Suites Seaside, CA.~~
- ~~May 29, 2023, Memorial Day events at OH & SM Cemeteries~~
- CSDA Conference August 28-31, Monterey, CA.
- CAPC Education Area Meeting 2023, October 6 – 7 Holiday Inn, Sacramento, CA.

List of items pending:

- None

L(1) Closed Session:

Conference with legal counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 (1 case)

Return to Open Session: Report out all actions and vote taken.

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, September 18, 2023, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, September 15, 2023.**

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