

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of November 19, 2018

The Regular Meeting of the *Board of Trustees of the North County Cemetery District* was called to order by Chairperson Steve Lochridge at 5:30 p.m., at the Oak Hill Memorial Park office. Present were Trustees Tanis Brown, Sharon Disney, Thomas Knight, Mike Ott and Chairperson Lochridge. A quorum was present. Also present was General Manager Dennis Shepard.

The meeting was opened with the Flag Salute.

Visiting the meeting was Richard Hyde, Omar Lopez, and Jim Pennock

A motion was presented by Trustee Ott with a second by Trustee Disney, to move to Agenda item "I", and to move the meeting to a "Closed Session" in compliance with Government Code 54954.5(e), for GM Candidate interviews. The motion passed with 5 Aye votes, and at 5:35 P.M. the meeting went to a Closed Session:

Ayes:	5	Trustees Brown, Disney, Knight, Lochridge and Ott
Nays:	0	
Abstained:	0	
Absent:	0	

All visitors left the meeting. Jim Pennock remained for the candidate interview.

At 7:29 p.m., a motion was presented by Trustee Brown with a second by Trustee Disney, to move the meeting from the "Closed Session" in compliance with Government Code 54954.5(e), for GM Candidate interviews, back to an Open Meeting. The motion passed with 5 Aye votes:

Ayes:	5	Trustees Brown, Disney, Knight, Lochridge and Ott
Nays:	0	
Abstained:	0	
Absent:	0	

A motion was presented by Trustee Brown with a second by Trustee Ott, to approve the minutes of the Special Board of Trustees Meetings of November 12, 2018. The motion passed with 5 Aye votes.

Ayes:	5	Trustees Brown, Disney, Knight, Lochridge and Ott
Nays:	0	
Abstained:	0	
Absent:	0	

The Board approved all of the certificates, Orders, and signed checks as needed. One new piece of correspondence arrived for the Board. Best Best & Krieger announced their annual Labor & Employment Webinar to be held on December 13, 2018.

The Board reviewed the Financial Report for the month of October 2018. The District's revenues are ahead of the "straight line" budget for the year as is common at this point in the Fiscal Year. The expense spending is over budget due to the annual payment of insurance premiums, (Workers' Comp., and Liability), and the current water bill to the City of Escondido. The GM will look into the "Depreciation" budget numbers for the Fiscal Year. The Board directed that the Financial Report be placed on file for the Auditor.

The Board reviewed the Investment Report for the month of October 2018. Per the Board's instructions, these actions have been taken since the September 17, 2018 Regular Board of Trustees meeting. A new CD was purchased on October 31. It is a \$200,000 CD from Barclays Bank purchased through our UBS

Broker. It is a 48 month CD that will yield 3.35%, and mature on November 17, 2022. The next investment to mature will be on December 4, 2018. It is a \$100,000 American Express Central Bank CD using Endowment Care Principle funds purchased through our Wells Fargo Advisor broker. The District has approximately 46.5% of its available funds invested outside the San Diego County Treasury.

The Board received an update on the project to construct a multi-purpose community use facility. The District will apply for a grant from The Escondido Charitable Foundation. No actions were taken by the Board. Also an update was given on the creation of a Land Conservancy for the purpose of developing environmental mitigation credits to sell to developers. No actions were taken by the Board.

A motion was initiated by Trustee Knight and Trustee Lochridge provided a second, to support the District Resolution number 5-2018 nominating Shirley M. Salas, Trustee of Visalia Public Cemetery District, for CAPC Honor Life Membership. The motion passed with 5 Aye votes.

Ayes:	5	Trustees Brown, Disney, Knight, Lochridge and Ott
Nays:	0	
Abstained:	0	
Absent:	0	

At 8:25 P.M., a motion was presented by Trustee Brown with a second by Trustee Ott, to return the meeting to a “Closed Session” in compliance with Government Code 54954.5(e), for GM Candidate interviews. The motion passed with 5 Aye votes, and meeting went to a Closed Session:

Ayes:	5	Trustees Brown, Disney, Knight, Lochridge and Ott
Nays:	0	
Abstained:	0	
Absent:	0	

At 8:50 p.m., a motion was presented by Trustee Disney with a second by Trustee Brown, to move the meeting from the “Closed Session” in compliance with Government Code 54954.5(e), for GM Candidate interviews, back to an Open Meeting. The motion passed with 5 Aye votes:

Ayes:	5	Trustees Brown, Disney, Knight, Lochridge and Ott
Nays:	0	
Abstained:	0	
Absent:	0	

A motion was presented by Trustee Ott, with a second by Trustee Knight, to, assuming that the District receives no additional applications of the position of GM, by Friday November 23 @ 3:00 P.M., that the District make a contingent offer to the final candidate interviewed, and if accepted, the GM will provide a DRAFT Employment Contract for review by the Board and by the candidate.

The meeting adjourned at 8:59 P.M. The next Regular Board of Trustees Meeting is scheduled for December 17, 2018, and will begin at 5:30P.M. It will be held at the District Office, 2640 Glenridge Road, Escondido.

Dennis L. Shepard
Acting as Secretary of the Board