

MINUTES OF THE REGULAR MEETING  
BOARD OF TRUSTEES  
NORTH COUNTY CEMETERY DISTRICT  
As of June 19, 2017

The meeting of the Board of Trustees of the North County Cemetery District was called to order by Chairperson Sharon Disney at 5:34 p.m., at the Oak Hill Memorial office. Present were Chairperson Disney, Trustees Tanis Brown, Thomas Knight, and Steven Lochridge. Trustee Hyde was absent, excused. A quorum was present. Also present was General Manager Dennis Shepard.

The meeting was opened with the Flag Salute. There were no visitors at this meeting.

A motion was made by Trustee Brown and seconded by Trustee Lochridge, to approve the minutes of the Special Board Meeting of May 8, 2017. All were in favor; the motion was approved.

Ayes: Trustees Brown, Disney, Knight and Lochridge

Nays: 0

Abstained: 0

Absent: Trustee Hyde

All District Orders and District Certificates were approved and signed by the Board.

There was one additional correspondence items for the Board's review; a letter from Randy Elser, a former San Marcos resident, commenting about the Non-Resident Fee required by the District.

The Board reviewed the Financial Report of the month of May 2017. Revenues are slightly ahead of budget, and expenses are about \$59,575 over budget. Tax Revenues will end the year about \$85,000 in excess of budget. The categories used on the Government-Wide Statement of Net Assets were reviewed. These categories are driven by GASB 54. The Board directed that the Financial Report be placed on file for the Auditor.

The Investment Report for May 2017 was reviewed by the Board. There were no changes in investments this month. The next investment to mature will be in October 2017. The Board directed that the Financial Report be placed on file for the Auditor.

Continuing Business:

Trustee Brown reported out on the Memorial Day celebration at the San Marcos Cemetery. Trustee Knight reported out on the Oak Hill Memorial Park event. Approximately 150 people attended in San Marcos, and approximately 450 people were at Oak Hill. The District will search for a used sound system for the San Marcos Cemetery that can be used on Memorial Day or for other special events.

An update from Blue Consulting Group was given about the sensitive species survey on the proposed conservancy land. Progress continues.

The Senior Project by the College of Business Administration of CSUSM has concluded. A report was presented and a trade show held on May 15, 2017. Trustees discussed and agreed that this is a worthwhile effort and the District should consider sponsoring another group in the future.

General Manager Shepard provided an update on the Safari Highlands Ranch development east of the Oak Hill Memorial Park.

New Business:

CSDA Seat C election ballot was considered by the Board. On a motion by Trustee Knight, with a second by Trustee Brown, the Board voted for Arlene Schafer of Costa Mesa Sanitary District. All were in favor; the motion was approved.

Ayes: Trustees Brown, Disney, Knight and Lochridge

Nays: 0

Abstained: 0

Absent: Trustee Hyde

SDRMA's Board of Directors provided a ballot of seven candidates for four open seats on the SDRMA Board. Trustee Brown made a motion for the Board to vote for candidates Unruh, Aranda, Beaudet, and Bracy. The motion was seconded by Trustee Lochridge. All were in favor; the motion was approved.

Ayes: Trustees Brown, Disney, Knight and Lochridge

Nays: 0

Abstained: 0

Absent: Trustee Hyde

The main entrance road at Oak Hill Memorial Park was resurfaced at the expense of MNR Construction. In part because it was included in the water replacement project and in part as compensation for using the Districts secured area for staging and storage. This was approximately 50,000 sq.ft. of resurface work. There is approximately 195,000 sq.ft. left to be repaired and resurfaced at Oak Hill. The General Manager is working with several companies to get refreshed bids from their 2012 estimates, and to work with the company that resurfaced the main roads, (All American). Trustee Knight made a motion for the General Manager to move forward with the best arrangement and cost effective bid possible with an approved ceiling of \$80,000 to be funded from the Capital Outlay Fund. Trustee Lochridge provided the second for the motion. All were in favor; the motion was approved.

Ayes: Trustees Brown, Disney, Knight and Lochridge

Nays: 0

Abstained: 0

Absent: Trustee Hyde

The Board considered two meetings in July. The first will be the Regular Board of Trustees Meeting to discuss the 2017-2018 Budget. The second will be a Special Board of Trustees Meeting on July 24, to approve the Budget and to address normal District business. A very "High Level" projection of a proposed 2017-2018 budget was presented to the Board.

The General Manager provided his Manager's Report:

- No equipment down for repairs. Security Cameras have been ordered through Knight Security of Escondido
- No personnel hires or terminations.
- The monthly safety training for June is Heat Illness Prevention

The meeting adjourned at 8:04 p.m. The next Regular Board of Trustees Meeting scheduled for July 17, 2017 to begin at 5:30P.M. It will be held at the Oak Hill Memorial Park office.

Dennis L. Shepard  
Acting as Secretary of the Board