

MINUTES OF THE SPECIAL MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of May 8, 2017

The meeting of the Board of Trustees of the North County Cemetery District was called to order by Board Chair Sharon Disney at 5:31 p.m., at the North County Cemetery District office. Present were Chairperson Disney, Trustees Tanis Brown, Thomas Knight, and Steven Lochridge. A quorum was present. Also present was San Marcos operations foreman Omar Lopez

The meeting was opened with the Flag Salute
Recognition of visitors none

A motion was made by Trustee Tanis Brown and seconded by Trustee Steven Lochridge to approve the minutes of the Regular Board Meeting of April 17, 2017. All were in favor; the motion was approved.

Ayes: Trustees Brown, Disney, Knight and Lochridge
Nays: 0
Abstained: 0
Absent: 0

All District Orders and District Certificates were approved and signed by the Board.

One additional correspondence items was provided for the Board's review that arrived in the District was the San Diego Chapter of CSDA News Letter. There was a discussion about the local chapter having

The Board reviewed the Financial Report of the month of April 2017. Revenues continue to be ahead of budget, and expenses are about \$57,612 behind budget. This gap is expected to narrow before the end of the fiscal year; however there will be a slight overrun of expenses at EOY. The Board discussed the difference between "Assigned and Committed" assets as reflected on the Government Wide Statement of Net Assets. The Board directed that the Financial Report be placed on file for the Auditor.

The Investment Report for April 2017, was reviewed by the Board. There were no changes from the March report as there was no activity in April. Approximately 50.4% of the District's available funds are invested outside the San Diego County Treasury. The Board directed that the Financial Report be placed on file.

Continuing Business:

The Board discussed attendance at CSUSM for the presentation by the Senior Project team.

The Board adjourned to Closed Session to develop the GM's Work Evaluation. After returning from Closed Session, the Board reported no action taken.

New Business:

The Board considered the three options for installing surveillance cameras in the District. Trustee Thomas Knight made a motion to accept a proposal from Knight Security to provide security cameras and recording device. All were in favor; the motion was approved.

Ayes: Trustees Brown, Disney, Knight and Lochridge

Nays: 0

Abstained: 0

Absent: 0

The General Manager provided his Manager's Report:

- The Cenotaph in San Marcos is almost installed.
- No equipment down for repairs. The GM is still searching for a new dump truck.
- Personnel: No terminations, and no hires.
- The monthly safety training for June was "Back Safety".

The next Calendar Item is the CSDA Legislation Days in Sacramento on May 16 and May 17. Trustee Tanis Brown will be representing the District.

The meeting adjourned at 6:36 p.m. The next Regular Board of Trustees Meeting is scheduled for June 19, 2017 to begin at 5:30P.M.

Omar Prado

Acting as Secretary of the Board