

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, November 18, 2019, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- C. (a) Mike Jefferson, Blue Consulting, presenting an update on the Land Conservancy
- D. Minutes: Approve minutes of the Regular Board Meeting of Page 1 - 4
October 21, 2019
- E. Approve District Orders and Certificates
- F. Review correspondence as of October 22, 2019: Page 5
- G. Review Financial Report for month of October 2019: Pages 6 - 27
- H. Review District Investment Report for month of October 2019: Pages 28 - 36
- I. Continuing business:
- 1. Status of the Osiris Software project Page 37 - 39
 - 2. San Marcos Remembrance Wall project Page 40
- J. New Business:
- 1. Oak Hill Cemetery Well Repairs Page 41 - 42
 - 2. General Manager Car Allowance Policy #5150.3 Page 43 - 44
 - 3. Annual Financial Audit – Fiscal Year 2018-2019 Page 45 - 47

K. Managers Report:

- GM's Activities:
 - NCCD's Annual Safety Event Discussion.
 - General Manager Performance Timeline Discussion.
- Operations Issues:
 - None
- Equipment Down for repair:
 - None
- Personnel:
 - Terminations/Retirements/Resignations:
 - Hires: None
- Monthly Employee Safety Training for October 2019:
 - Fire Safety

Calendar, Conference, and Meeting Travel Arrangements:

- CAPC Annual Conference February 20-22, 2020 in Oxnard.
- SDRMA Spring Education Day; March 24, 2020 in Sacramento.
- CSDA Special District Legislative Days; May 19-20, 2020 in Sacramento
- CSDA General Manager Leadership Summit; June 28-30, 2020 in Lake Tahoe.
- CSDA Annual Conference; August 24-27, 2020 in Palm Desert.
- CAPC Education Area Meeting; October 9-10, 2020 in Sacramento.

List of items pending:

- None

L1. **Closed Session:** Anticipated Litigation: In compliance with Government Code 54954.5(c)

With respect to every item of business to be discussed in closed session pursuant to section 54956.9. The District may potentially be involved in two (2) cases.

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|-----------------|---------|
| 1. Toedt Family | Page 48 |
| 2. CemSites | Page 49 |

Return to Open Session: Report out all actions and vote taken.

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, December 16, 2019, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, December 13, 2019.**

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