

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, October 21, 2019, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- C (a) Chris Palmer CSDA Coordinator to present Certificate of Transparency to Board of Trustees.
- D. Minutes: Approve minutes of the Regular Board Meeting of September 16, 2019 Page 1 - 2
- E. Approve District Orders and Certificates
- F. Review correspondence as of September 17, 2019: Page 3 - 4
- G. Review Financial Report for month of September 2019: Pages 5 - 27
- H. Review District Investment Report for month of September 2019: Pages 28 - 36
- I. Continuing business:
- | | |
|---|---------|
| 1. Status of the Osiris Software project | Page 37 |
| 2. Status of Land Conservancy at Oak Hill Memorial Park | Page 38 |

Closed Session: Anticipated Litigation: In compliance with Government Code 54954.5(c)

With respect to every item of business to be discussed in closed session pursuant to section 54956.9. The District may potentially be involved in two (2) cases.

- | | |
|-----------------|---------|
| 3. Toedt Family | Page 39 |
| 4. CemSites | Page 40 |

Return to Open Session: Report out all actions and vote taken.

J. New Business:

- | | |
|---|---------|
| 1. San Marcos Remembrance Wall project | Page 41 |
| 2. Oak Hill Cemetery Well Repairs | Page 42 |
| 3. Local CAPC Area Meeting Attendance | Page 43 |
| 4. CSDA Annual Conference Attendance | Page 44 |
| 5. CAPC Annual Education Seminar Attendance | Page 45 |

K. Managers Report:

- GM's Activities:
 - Set up event for NCCD's Annual Safety Dinner
 - GM car allowance follow-up
- Operations Issues:
 - Oak Hill Cemetery Well repairs.
 - Water Pipes
- Equipment Down for repair:
 - None
- Personnel:
 - Terminations/Retirements/Resignations:
 - Hires: None
- Monthly Employee Safety Training for September 2019:
 - Proactive Safety Attitudes

Calendar, Conference, and Meeting Travel Arrangements:

- CAPC Annual Conference February 20-22, 2020 in Oxnard.
- SDRMA Spring Education Day; March 24, 2020 in Sacramento.
- CSDA Special District Legislative Days; May 19-20, 2020 in Sacramento
- CSDA General Manager Leadership Summit; June 28-30, 2020 in Lake Tahoe.
- CSDA Annual Conference; August 24-27, 2020 in Palm Desert.
- CAPC Education Area Meeting; October 9-10, 2020 in Sacramento.

List of items pending:

- None

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, November 18, 2019, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, November 15, 2019.**

NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed, and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760*745*1781, three (3) calendar days in advance of the meeting, to make arrangements.