

BOARD OF TRUSTEES REGULAR MEETING  
NORTH COUNTY CEMETERY DISTRICT  
For Monday, January 21, 2019, at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed In A Sequence Different Than Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- |                  |                     |                   |
|------------------|---------------------|-------------------|
| 1) Tanis Brown   | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge |                   |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- |   |            |
|---|------------|
| Approve minutes of the Regular Board Meeting of December 17, 2018 | Page 1 - 2 |
|---|------------|
- E. Approve District Orders and Certificates
- F. Review correspondence as of January 14, 2019: Pages 3 - 4
- G. Review Financial Report for month of December 2018: Pages 5 - 26
- H. Review District Investment Report for month of December 2018: Pages 27 - 35
- I. Continuing business:
- |   |         |
|---|---------|
| 1. Status of Community Use Facility at Oak Hill Memorial Park | Page 36 |
| 2. Status of Land Conservancy at Oak Hill Memorial Park       | Page 37 |
- J. New Business:
- |  |         |
|--|---------|
| 1. Authorized Signature Update for San Diego County Auditor/Controller | Page 38 |
| 2. District Policy Manual - Complete Review: Sections 2300 - 3010      | Page 39 |

## K. Managers Report:

1. GM's Activities:
  - Meeting with Cal-OSHA representative Martha Poulin on January 8<sup>th</sup>.
  - January 15 Brown Act Webinar, CSDA
  - Annual Hearing Tests Scheduled for January 22, 2019
2. Operations Issues:
  - None
3. Equipment Down for repair:
  - None
4. Personnel:
  - Terminations/Retirements: None
  - Hires: Edward Serna, General Manager
5. Monthly Employee Safety Training for January 2019:
  - Avoiding Slips, Trips, & Falls

## Calendar, Conference, and Meeting Travel Arrangements:

- SnDg Chapter CSDA Dinner Meeting February 21, at Butcher Shop, Kearny Mesa
- March 8 – 9, 2019: CAPC Annual Conference in Seaside
- Legislation Day in Sacramento May 21, 22 in Sacramento
- CSDA Annual Conference; September 25 through September 28 in Anaheim
- CAPC Education Day; October 11 & 12, 2019 in Ventura

## List of items pending:

- Multi Use Community Facility
- Land Conservancy
- General Manager Transition

Meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, February 18, 2019, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, January 18, 2019.**

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