

BOARD OF TRUSTEES SPECIAL MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, August 27, 2018, at 5:30 P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Than Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

A. Call meeting to order:

Time _____

B. Roll call:

1) Tanis Brown

3) Thomas S. Knight

5) Michael D. Ott

2) Sharon Disney

4) Steven Lochridge

C. Opening of Meeting

1) U.S. Flag Salute & Pledge of Allegiance

2) Recognize visitors:

Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.

D. Workshop:

- District History & Facts
- Guide to Cemetery Operations
 - Section 7000 – 8000: an overview-GM’s Responsibility
 - Section 9000-9083: detail discussion
 - High Level Overview
- District Policies and Why
- Fiduciary Responsibilities and Financial Structure of District

E. Personnel – Succession Planning GM Position

Calendar, Conference, and Meeting Travel Arrangements:

- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe
- March 8 – 9, 2018: CAPC Annual Conference in Seaside

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, September 17, 2018, at the Oak Hill Memorial Park office. **Please submit**

additions or changes to this agenda to the District office not later than 6:00 p.m., Friday August 24, 2018.

*NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed, and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760*745*1781, three (3) calendar days in advance of the meeting, to make arrangements.*