

BOARD OF TRUSTEES REGULAR MEETING  
NORTH COUNTY CEMETERY DISTRICT  
For Monday, August 20, 2018, at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed In A Sequence Different Than Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- |                  |                     |                   |
|------------------|---------------------|-------------------|
| 1) Tanis Brown   | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge |                   |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- |   |            |
|---|------------|
| Approve minutes of the Special Board Meeting of July 23, 2018 | Page 1 - 3 |
|---|------------|
- E. Approve District Orders and Certificates
- F. Review correspondence as of August 14, 2018: Pages 4 - 6
- G. Review Financial Report for month of July 2018: Pages 7 - 27
- H. Review District Investment Report for month of July 2018: Pages 28 - 36
- I. Continuing business:
- |   |         |
|---|---------|
| 1. Status of Community Use Facility at Oak Hill Memorial Park | Page 37 |
| 2. Status of Land Conservancy at Oak Hill Memorial Park       | Page 38 |
| 3. General Manager Search Status                              | Page 39 |
- J. New Business:
- |  |               |
|--|---------------|
| 1. Resolution 3-2018: Granting Change of Easement to Reed Road   | Page 40 - 42  |
| 2. Annual Review of District Rules and Regulations, Policy #3050 | Page 43 - 48  |
| 3. Annual Review of Fee Schedules, Policy #3070 & #3080          | Page 49 - 53  |
| 4. Annual Review of District Harassment Policy #2210             | Pages 54 - 57 |

K. Managers Report:

1. GM's Activities:
  -
2. Operations Issues:
  - None
3. Equipment Down for repair:
  - Oak Hill Cushman Utility Truck
  - Oak Hill Backhoe
4. Personnel:
  - Terminations/Retirements: None
  - Hires: None
5. Monthly Employee Safety Training for August 2018:
  - "Ergonomics"

Calendar, Conference, and Meeting Travel Arrangements:

- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe
- March 8 – 9, 2018: CAPC Annual Conference in Seaside

List of items pending:

- Committal & Activity Facility
- Land Conservancy

Meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting will be a **Special Board Meeting** and is scheduled to be held at 5:30 p.m., Monday, August 27, 2018, at the Oak Hill Memorial Park office. The next **Regular Board of Trustees** meeting is scheduled for Monday September 17, 2018. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, August 17, 2018.**

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