

BOARD OF TRUSTEES -- SPECIAL MEETING  
NORTH COUNTY CEMETERY DISTRICT

For Monday, July 23, 2018 at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

*Agenda Items May Be Addressed In A Sequence Different Than Listed.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.*

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- |                  |                     |                     |
|------------------|---------------------|---------------------|
| 1) Tanis Brown   | 3) Richard Hyde     | 5) Steven Lochridge |
| 2) Sharon Disney | 4) Thomas S. Knight |                     |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- |   |            |
|---|------------|
| Approve minutes of the Regular Board Meeting of June 18, 2018 | Page 1 – 2 |
| Approve minutes of the Regular Board Meeting of July 16, 2018 | Page 3     |
- E. Approve District Orders and Certificates:
- F. Review correspondence as of July 17, 2018: Pages 4 - 5
- G. Review Financial Report for month of June 2018: Pages 6 - 27
- H. Review District Investment Report for month of June 2018: Pages 28 - 36
- I. Continuing business:
- |   |               |
|---|---------------|
| 1. Close of F/Y 2017-2018: Excess Revenue over Expenses           | Page 37       |
| 2. Consider Adopting the F/Y 2018-2019 General Operating Budget   | Pages 38 – 44 |
| 3. Community Use Facility – Update                                | Pages 45      |
| 4. Land Conservancy: Update from Blue Consulting – Mike Jefferson | Page 46       |

J. New Business:

- |  |               |
|--|---------------|
| 1. Reimbursement Report: FY 2017-2018                                  | Page 47 - 48  |
| 2. CSDA Board of Directors Elections – South Region Seat A             | Pages 49 - 54 |
| 3. Resolution Supporting CAPC Board of Directors Candidate Trustee Ott | Pages 55 - 56 |

K. Managers Report:

1. Operations Issues:
2. Equipment Down for repair:
  - Oak Hill Cushman Utility Truck
  - Oak Hill Backhoe
3. Personnel:
  - Terminations: None
  - Hires: None
4. Monthly Employee Safety Training for July 2018:
  - i. Housekeeping
  - ii. Defensive Driving Tips

Calendar, Conference, and Meeting Travel Arrangements:

- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe
- March 8 – 9, 2019: CAPC Annual Conference in Seaside

List of items pending:

- Committal & Activity Facility
- Land Conservancy
- Carport for District Vehicles

Meeting adjourned at \_\_ . The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, August 20, 2018, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, July 20, 2017.**

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