

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, June 18, 2018, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Than Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- | | |
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| Approve minutes of the Regular Board Meeting of May 21, 2018 | Page 1 – 2 |
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- E. Approve District Orders and Certificates
- F. Review correspondence as of June 12, 2018: Pages 4 - 12
- G. Review Financial Report for month of May 2018: Pages 13- 33
- H. Review District Investment Report for month of May 2018: Pages 34 - 42
- I. Continuing business:
- | | |
|--|--------------|
| 1. Community Use Facility / Committal Facility at Oak Hill | Page 43 - 47 |
| 2. Blue Consulting Group: Status of Land Conservancy | Page 48 - 52 |
| 3. CemSites Cemetery Manager Program Status | Page 53 - 56 |
| 4. Report on May 28 Memorial Day Events: Oak Hill & San Marcos | Page 57 |
- J. New Business:
- | | |
|------------------------------------|---------------|
| 1. Succession Planning - Personnel | Pages 58 – 63 |
|------------------------------------|---------------|

K. Managers Report:

1. GM's Activities:
 - May 28: Memorial Day Celebration
 - June 3 & 4: CAPC Board of Directors Meeting Ventura
2. Operations Issues:
 - None
3. Equipment Down for repair:
 - None
4. Personnel:
 - Terminations/Retirements: None
 - Hires: None
5. Monthly Employee Safety Training for May 2018:
 - Emergency Action Plan: Crisis Under Control

Calendar, Conference, and Meeting Travel Arrangements:

- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe
- March 8 – 9, 2019: CAPC Annual Conference in Seaside

List of items pending:

- Committal & Activity Facility
- Carport for District Vehicles

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, July 16, 2018, at the Oak Hill Memorial Park office. A Special Board of Trustees meeting is scheduled for Monday July 23, 2018. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, June 15, 2018.**

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