

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, May 21, 2018, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Than Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- | | |
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| Approve minutes of the Regular Board Meeting of April 16, 2018 | Page 1 – 2 |
| Approve minutes of the Special Board Meeting of April 30, 2018 | Page 3 |
- E. Approve District Orders and Certificates
- F. Review correspondence as of May 14, 2018: Pages 4 - 9
- G. Review Financial Report for month of April 2018: Pages 10- 31
- H. Review District Investment Report for month of April 2018: Pages 32 - 40
- I. Continuing business:
- | | |
|--|--------------|
| 1. Community Use Facility / Committal Facility at Oak Hill | Page 41 - 43 |
| 2. Blue Consulting Group: Status of Land Conservancy | Page 44 - 47 |
| 3. CemSites Cemetery Manager Program Status | Page 48 - 53 |
| 4. Consider New Policy # 3068 – No Cash Policy | Page 54 - 55 |
- J. New Business:
1. Succession Planning - Personnel
 2. Budget Preview & Compensation Review

K. Managers Report:

1. GM's Activities:

- May 4, Attended Meeting w/ Representative Duncan Hunter
- May 5, Co-Hosted Genealogy Class at San Marcos Cemetery
- May 8, Attended Meeting w/ Mayor Jim Desmond of San Marcos
- May 10, Attended Meeting w/ SD Treasurer/Tax Collector Dan McAllister
- Meetings with VFW of Escondido regarding Memorial Day Celebration
- June 3 & 4: CAPC Board of Directors Meeting Ventura

2. Operations Issues:

- None

3. Equipment Down for repair:

- None

4. Personnel:

- Terminations/Retirements: None
- Hires: Jesse Alvarez

5. Monthly Employee Safety Training for May 2018:

- Heat Stress

Calendar, Conference, and Meeting Travel Arrangements:

- May 22 – 23, 2018: Special Districts Legislative Days
- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe

List of items pending:

- Committal & Activity Facility
- Carport for District Vehicles

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, June 18, 2018, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, May 18, 2018.**

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