

BOARD OF TRUSTEES REGULAR MEETING  
NORTH COUNTY CEMETERY DISTRICT  
For Monday, April 16, 2018, at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed In A Sequence Different Than Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- |                  |                     |                   |
|------------------|---------------------|-------------------|
| 1) Tanis Brown   | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge |                   |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- |  |            |
|--|------------|
| Approve minutes of the Regular Board Meeting of March 19, 2018 | Page 1 - 3 |
|--|------------|
- E. Approve District Orders and Certificates
- F. Review correspondence as of April 9, 2018: Pages 4 - 6
- G. Review Financial Report for month of March 2018: Pages 7 - 27
- H. Review District Investment Report for month of March 2018: Pages 28 - 36
- I. Continuing business:
- |  |              |
|--|--------------|
| 1. Community Use Facility / Committal Facility at Oak Hill | Page 37 - 38 |
| 2. Blue Consulting Group: Status of Land Conservancy       | Page 39      |
| 3. CemSites Cemetery Manager Program Status                | Page 40      |
- J. New Business:
- |  |              |
|--|--------------|
| 1. Cash Handling Policy  | Page 41      |
| 2. San Diego County Consolidated Redevelopment Oversight Board<br>Special Districts' Representatives | Page 42 - 63 |

## K. Managers Report:

1. GM's Activities:
  - Attended San Marcos Chamber Mixer on March 22, 2018
2. Operations Issues:
  - None
3. Equipment Down for repair:
  - San Marcos Ford 1210
4. Personnel:
  - Terminations/Retirements: None
  - Hires: None
5. Monthly Employee Safety Training for April 2018:
  - Respect for People

## Calendar, Conference, and Meeting Travel Arrangements:

- April 12, 2018: Local Area Cemeteries Meeting at Oak Hill Memorial Park
- May 22 – 23, 2018: Special Districts Legislative Days
- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe

## List of items pending:

- Committal & Activity Facility
- Carport for District Vehicles

Meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, May 21, 2018, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, April 13, 2018.**

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