

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, March 19, 2018, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Than Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- | | |
|---|------------|
| Approve minutes of the Regular Board Meeting of February 19, 2018 | Page 1 - 3 |
|---|------------|
- E. Approve District Orders and Certificates
- F. Review correspondence as of March 13, 2018: Pages 4 - 13
- G. Review Financial Report for month of February 2018: Pages 14 - 32
- H. Review District Investment Report for month of February 2018: Pages 33 - 41
- I. Continuing business:
- | | |
|---|---------|
| 1. Blue Consulting Group: Status of Land Conservancy | Page 42 |
| 2. CemSites Cemetery Manager Program Status | Page 43 |
| 3. Report-out on Attendance at the CAPC Annual Conference | Page 44 |
- J. New Business:
- | | |
|---|--------------|
| 1. Annual Financial Report – Robert Dennis Presenting | Page 45 |
| 2. Annual Statement of Economic Interest | Page 46 |
| 3. Ethics Training - AB1234 | Page 47 - 48 |
| 4. Ad Hoc Committee Report: Committal Center/Community Use Facility | |

K. Managers Report:

1. GM's Activities:
 - February 27 Webinar: SDRMA Presented Board Liability
 - March 9, Escondido Chamber Business Mixer
 - March 16, LAFCO Special District Advisory Committee Meeting
2. Operations Issues:
 - Decoration Complaints:
3. Equipment Down for repair:
 - None
4. Personnel:
 - Terminations/Retirements: San Marcos Gate Keeper Retirement
 - Hires: Temp Maintenance Man I / New Gate Keeper for San Marcos
5. Monthly Employee Safety Training for February 2018:
 - "Sexual Harassment: You Make the Call"

Calendar, Conference, and Meeting Travel Arrangements:

- April 12, 2018: Local Area Cemeteries Meeting at Oak Hill Memorial Park
- May 15 – 16, 2018: Special Districts Legislative Days
- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe

List of items pending:

- Committal & Activity Facility
- Carport for District Vehicles

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, April 16, 2018, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, March 16, 2018.**

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