

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, January 15, 2018, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Than Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- | | |
|---|------------|
| Approve minutes of the Regular Board Meeting of December 18, 2017 | Page 1 - 2 |
|---|------------|
- E. Approve District Orders and Certificates
- F. Review correspondence as of January 9, 2017: Pages 3 - 11
- G. Review Financial Report for month of December 2017: Pages 12 - 31
- H. Review District Investment Report for month of December 2017: Pages 32 - 40
- I. Continuing business:
- | | |
|--|--------------|
| 1. CemSites Cemetery Manager Program Status | Page 41 |
| 2. Blue Consulting Group: Status of Land Conservancy | Page 42 - 43 |
- J. New Business:
- | | |
|---|---------------|
| 1. Annual Review of NCCD Policy #3060, Investment of District Funds | Page 44 - 51 |
| 2. Worker’s Compensation Insurance Coverage | Pages 52 – 55 |
| 3. Ad Hoc Committee: Committal Center / Community Use Facility | Page 56 |

K. Managers Report:

1. GM's Activities:
 - January 9, 2018: WEBINAR: Labor & Employment Law Changes in 2018
 - Annual Hearing Tests Scheduled for January 31, 2018
2. Operations Issues:
 - None
3. Equipment Down for repair:
 - None
4. Personnel:
 - Terminations/Retirements: None
 - Hires: None
5. Monthly Employee Safety Training for January 2018:
 - "Communication Breakdown"

Calendar, Conference, and Meeting Travel Arrangements:

- February 15, 2018: CSDA Local Area Dinner Meeting
- February 22 – 24, 2018: CAPC Annual Conference in San Luis Obispo
- May 15 – 16, 2018: Special Districts Legislative Days
- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe

List of items pending:

- Committal & Activity Facility
- Carport for District Vehicles

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, February 19, 2018, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, January 12, 2018.**

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