

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, November 20, 2017 at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|-------------------|
| 1) Tanis Brown | 3) Thomas S. Knight | 5) Michael D. Ott |
| 2) Sharon Disney | 4) Steven Lochridge | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- | | |
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| Approve minutes of the Regular Board Meeting of October 16, 2017 | Page 1 - 2 |
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- E. Approve District Orders and Certificates
- F. Review correspondence as of November 7, 2017: Pages 3 - 4
- G. Review Financial Report for month of October 2017: Pages 5 - 25
- H. Review District Investment Report for month of October 2017: Pages 26 - 34
- I. Continuing business:
- | | |
|---|---------------|
| 1. Land Conservancy Status: Blue Consulting Group | Pages 35 |
| 2. Insurance Coverage | Pages 36 - 38 |
- J. New Business:
- | | |
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| 1. Report Out on Attendance at SD Chapter CSDA’s Meeting of Nov 17 | Page 39 |
| 2. Consider Capital Expenditure for New Equipment | Page 40 - 41 |
| 3. Consider holiday dinner recognition certificates for employees. | Page 42 |
| 4. Consider safety performance recognition for employee. | Page 43 |

K. Managers Report:

1. GM's Activities:
 - Open Enrollment for Health Coverage Complete October 26, 2017
 - Financial Audit for FY 16-17 Scheduled to Begin November 27, 2017
 - Standing Loss EVR Test to APCD Scheduled December 12 & 14
 -
2. Operations Issues:
 -
3. Equipment Down for repair:
 - San Marcos Ford 1220 Tractor
4. Personnel:
 - Terminations/Retirements: None
 - Hires: None
5. Monthly Employee Safety Training for November 2017:
 - Winter Safety

Calendar, Conference, and Meeting Travel Arrangements:

- December 1, 2017: NCCD Safety Performance Recognition Event
- February 22 – 24, 2018: CAPC Annual Conference in San Luis Obispo
- May 15 – 16, 2018: Special Districts Legislative Days
- September 24 – 27, 2018: CSDA Annual Conference in Palm Springs
- October 5 – 6, 2018: CAPC Education Day / Area Meeting in South Lake Tahoe

List of items pending:

- Redesign of Oak Hill residence into Committal Center
- Carport for District Vehicles

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, December 18, 2017, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, November 17, 2017.**

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