

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, August 21, 2017 at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

Agenda Items May Be Addressed In A Sequence Different Than Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|------------------|---------------------|---------------------|
| 1) Tanis Brown | 3) Richard Hyde | 5) Steven Lochridge |
| 2) Sharon Disney | 4) Thomas S. Knight | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- D. Minutes:
- | | |
|---|------------|
| Approve minutes of the Special Board Meeting of July 24, 2017 | Page 1 - 2 |
|---|------------|
- E. Approve District Orders and Certificates:
- F. Review correspondence as of August 15, 2017: Pages 3 – 3c
- G. Review Financial Report for month of July 2017: Pages 4 - 23
- H. Review District Investment Report for month of July 2017: Pages 24 - 32
- I. Continuing business:
- | | |
|--|---------|
| 1. Land Conservancy Status: Mike Jefferson | Page 33 |
| 2. Oak Hill Street Repairs: | Page 34 |

J. New Business:

- | | | |
|---|-------|---------|
| 1. Annual Review of District Harassment Policy #2210 | Pages | 35 - 39 |
| 2. Report Out: Attendance to County Treasurer-Tax Collector's Symposium | Page | 40 |
| 3. Annual Review of District Rules and Regulations, Policy #3050 | Page | 41 - 46 |
| 4. Annual Review of Fee Schedules, Policy #3070 & #3080 | Page | 47 - 51 |

K. Managers Report:

1. GM's Activities:
2. Operations Issues:
3. Equipment Down for repair:
 - San Marcos Cushman Utility Truck
4. Personnel:
 - Terminations: None
 - Hires: None
5. Monthly Employee Safety Training for August 2017:
 - Ergonomics

Calendar, Conference, and Meeting Travel Arrangements:

- September 13, 2017: SD Water Authority Tour
- September 21, 2017: Local Cemetery Meeting in Menifee
- September 25 - 28, 2017: CSDA Annual Conference in Monterey
- October 6 - 7, 2017: CAPC Education Day/Area Meeting in Sacramento
- December 1, 2017: NCCD Safety Performance Recognition Event
- February 22 - 24, 2018: CAPC Annual Conference in San Luis Obispo

List of items pending:

- Redesign of Oak Hill residence into Committal Center
- Carport for District Vehicles

Meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, September 18, 2017, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 6:00 p.m., Friday, August 18, 2017.**

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